Edmonton, Alta.
Nov.27th, 1911

To the Chairman and Members of
The Board of Governors,
University of Alberta.

Gentlemen:

Pursuant to my appointment by the Lieutenant Governor in Council, I beg to advise you that I have examined and audited the books and vouchers of the University of Alberta for the year ending June 30th, 1911, and submit herewith the following: --

Statement of Cash Receipts and Disbursements,

Statement of Income and Expenditures on Current Revenue Account,

Balance Sheet as at June 30th, 1911.

CASH. The Cash and Bank Book Balances have been duly verified.

LIBRARY. The Library as last year has taken at cost price. Owing to the fact that the Library is supplied with books at reasonable rates through the medium of the University Book Store, and further, that generous donations of books have been made by friends, the value of the asset exceeds the actual cost and therefore, I have provided for no depreciation.

EQUIPMENT. The equipment as last year, has also been taken at cost. Close prices were obtained by the President when on a tour in Europe and the equipment was also admitted free of duty. Under these circumstances no depreciation has been deducted from the value of this asset.

BUILDINGS. The value of buildings is placed at actual cost together with interest on the amount, taken from Current Revenue to provide the same. This method has been approved by the Government.

BOOKSTORE. The bookstore asset represents the amount of money advanced by the University to this Department. At the last audit it showed a substantial surplus and it now represents a still larger asset (as has been verified by me) than the $839.32 herein

mentioned. The idea is that the University simply expects the Bookstore to stand responsible to it for the amount of money advanced.

INSURANCE. The insurance in force consists of $1,000.00 on the library and $4,250.00 on apparatus and general equipment, or a total of $5,250.00 on which there remains $25.77 unexpired premiums.

SCHOLARSHIPS. During the year $400 has been disbursed in scholarships but as this account had only $250 at its credit $150 has been paid out of Current Revenue.

GENERAL EXPENSE. The main items which go to make up the $842.40 for General Expenses are the charges for chemicals for the laboratory, telegrams, audit fees, freight, chalk and supplies.

TRAVELLING EXPENSES. This year these expenses have been placed in a separate item and it represents the travelling expenses in connection with meetings of the Senate and Board of Governors.

LIABILITIES. In connection with the Liabilities all will probably be quite clear. The main item in Accounts Payable is $3183.49, Rent, Light, Fuel and Water to the Strathcona School Board.

REVENUE DEFICIT. You will notice that the Revenue Account shows a deficit of $7,168 for the year under audit. This results from the fact that the University year and the Government Year are not co-terminous, so that only a small amount of revenue for the year 1911 was received.

The vouchers and books have been found in good order and every assistance has been readily given for a full audit.

All of which is respectfully submitted.

Auditor.

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https://archive.org/details/UAA-2025-006-001

UNIVERSITY OF ALBERTA.

Cash Account for the Year ending June 30th, 1911.

RECEIPTS

Provincial Government		24,082.43	
Fees as per Revenue Account		2,817.85	
Caution Money collection		282.00	
From Imperial Bank			
Amount of overdraft as at: June 30th, 1911.	15,028.86		
Less overdraft as at: June 30th, 1910	830.83	14,198.03	
			41,380.31

DISBURSEMENTS

On Capital Account			
Buildings Account		3,607.98	
Library		1,822.49	
Equipment		2,688.13	
			8,118.60
On Current Account			
Salaries		27,829.72	
Rent, Fuel, Water & Light		2,216.05	
General Expenses		842.40	
Printing		789.00	
Scholarships		400.00	
Advertising		198.39	
Travelling Expenses (Board & Senate)		609.90	
Petty Cash (Advanced from Bank Acct.)		100.00	
Caution Money Returned		276.25	
			33,261.71
			$41,380.31

UNIVERSITY OF ALBERTA

Current Revenue Account (1910-1911)

INCOME

Provincial Government		24,082.43	
Fees			
Matriculation	267.85		
Ad Eundem	5.00		
Supplementals	41.00		
Degrees	100.00		
Sessional	2,404.00		
		2,817.85	
			26,900.28
Deficit in Revenue Account			7,168.00
			34,068.28

EXPENDITURE

Salaries		27,829.72	
Rent, Light, Water & Fuel		3,493.49	
Advertising		196.89	
General Expenses		968.45	
Scholarships		150.00	
Travelling Expenses		609.90	
Printing		789.00	
Insurance	56.60		
Less unexpired	25.77	30.83	
			24,068.28

SUMMARY

Surplus on Revenue Acct. 1909-10	15,763.97	
Deficit 1910-11 as above	7,168.00	
		8,595.97

UNIVERSITY OF ALBERTA

Statement of Assets and Liabilities as as June 30th, 1911.

ASSETS

Buildings	69,283.56	
Library	8,525.73	
Equipment	8,493.91	
Bookstore (Advanced)	839.32	
Insurance (Unexpired)	25.77	
Petty Cash on hand	.70	
		87,168.99

LIABILITIES

Imperial Bank Overdraft	15,028.86	
Bills Payable	60,000.00	
Accounts Payable	3,544.16	
Surplus as per Revenue Acct.	8,595.97	
		87,168.99

Certified to be a true and correct statement of the Cash, Revenue and Balance Sheet of the University of Alberta as shown by the books and vouchers, and, in my opinion, an accurate representation of its standing at June 30th, 1911.

27-11-11

Auditor.

REPORT OF THE BOARD OF GOVERNORS
OF THE UNIVERSITY OF ALBERTA
FOR THE YEAR ENDING JUNE 30th, 1911.

November 29th, 1911.

To His Honour
The Lieutenant Governor in Council.

Sir:

On behalf of the Board of Governors of the University of Alberta, and in accordance with Section 31 subsection 2 of an Act respecting the University of Alberta, we have the honour to transmit to you, through the Minister of Education, the report of the University for the year closing June 30th, 1911.

The report consists of two parts, part one the report of the President on the academic work of the University and part two the audited financial statement.

We have the honour to remain your obedient servants.

----------Chairman.

----------President.

PART I

REPORT OF THE PRESIDENT

To the Board of Governors of the
University of Alberta.

Gentlemen:

In accordance with the requirements of the University Act section 66, subsection 6, I beg herewith to submit a report on the work of the University for the year ending June 30th, 1911, the third annual report of the University, the first to your honorable body.

1. ADMINISTRATION

The outstanding feature of the work of the year on the administrative side was the passing of the University Act by the Legislature at its last meeting, the Act receiving the assent of his Honour, the Lieutenant-Governor, on December 16th, 1910. The distinctive features of the Act, so far as the academic work of the University is concerned, are the creation of your honorable body as a body corporate for the financial business administration of the University; the placing of the academic work of the University under a separate body, the University Senate; the defining more accurately the duties of the various officers and bodies which have to do with the administration of the affairs of the University; and the setting aside of fifty percent of the succession duties for the purpose of current revenue.

In accordance with the requirements of the University Act, an election was held on March 8th, 1910 for the purpose of electing a Chancellor and a Senate for the University. The election resulted as follows:

Chancellor - The Hon. Mr. Justice Stuart, B.A., LL.B.

For the Senate - For four years:

Hon. A.C. Rutherford, M.A., LL.D.

E.T. Bishop, B.A., LL.B.

Hon. J.C. Taylor, M.A.

P.J. Nolan, B.A., K.C.
Oliver Boyd, M.D., C.M.

For the Senate - For two years:
George Harcourt, B.S.A.
W.S. Galbraith, M.D., C.M.
F.A. Morrison, B.A.
Trenholme Dickson, B.A., B.C.L.

Acting under section 34, subsection 2 of the University Act, the Faculty Council elected to the Senate, for the period of two years, Professor W.H. Alexander, M.A., Ph.D., as their representative on the Senate.

In accordance with the requirements of Section 41 subsection 21, Mr. Richard H. Knight, B.A., Sc., was appointed to the Senate to represent the Alberta Land Surveyors' Association.

The foregoing with certain ex-officio members, set forth in section 34 of the University Act, constitute the University Senate.

2. THE TEACHING STAFF

During the year the following were added to the teaching staff of the Faculty of Arts and Science:

E.W. Sheldon, M.A. (McGill), Ph.D. (Yale),
Assistant Professor of Mathematics.

Barker Fairley, M.A. (Leeds), Ph.D. (Jena),
Lecturer in Modern Languages.

Edouard Sonet, B.A. (Paris),
Instructor in French.

James Adam, Instructor in Drawing.

Dr. Sheldon is a Canadian by birth, a graduate with Honours and a Gold Medalist of McGill University, Montreal. After graduating at McGill, he spent four years at Yale University, where, after a distinguished career as a student and teacher, he took his Ph.D. degree in June, 1910.

Dr. Fairley is an Englishman by birth, a graduate of Leeds University, Leeds, England. After graduation he spent three years at the University of Jena, Germany, where he held, for two years, the post of Lecturer. He obtained, in June, 1910, his Ph.D. degree

"Summa cum Laude", from that distinguished seat of learning.

Both Dr. Sheldon and Dr. Fairley have proven themselves worthy of the confidence placed in them by you, when you appointed them to the responsible positions which they hold.

Mr. Sonet and Mr. Adam occupy junior posts on the University staff and have both proven themselves to be efficient teachers.

Of the teaching staff generally, I can confidently say that it is in a high state of efficiency and that we need not fear comparison with any other similar body in Canada.

In addition to the increase in the teaching staff, the administrative side of the academic work has been strengthened by the appointment of Mr. C.E. Race, B.A., C.A., as Registrar and Librarian. Of Mr. Race, as a person and administrative officer, I cannot speak too highly.

3. ACADEMIC WORK

With respect to the academic work of the University the following classified statements will serve to show both the extent to which our work has grown and the plan in accordance with which it is carried on.

(A) Students in the University, session 1910-1911.

First year	38
Second year	38
Third year	20
Fourth year	3
Graduate Students	7
Special Students	23
GRAND TOTAL	129

The total enrollment is thus 129, as against the grant total of 103 in the preceeding year representing an increase of 25% in the number of students of all grades and classifications doing work in the University.

Of the 99 undergraduate students shown by the above table 23 are students in Applied Science and 76 in Arts. The comparison is somewhat unjust to Applied Science for the reason that the University has not, until the current year been ready to offer any work in Applied Science beyond that of the second year. Of the total enrollment of 129 as given above, 30 students are women and

99 men.

(B) Students in the University of Alberta - classified by Subjects and Courses.

	Arts
Algebra 1	34
English Comp.	30
English Liter. I	30
English Liter. II	23
English Liter. III & IV	18
Chemistry II	15
Chemistry III	6
French A	12
French I	16
French II	9
French III	9
German A	8
German I	8
German II	5
Greek I	4
Greek II	4
Greek III	2
History II	21
History III	21
Latin A	17
Latin I	15
Latin II	13
Latin III	66
Physics I	31
Physics III & IV	2
Philosophy II	31
Philosophy III	11
Philosophy IV	4

(C) Graduate Courses

Chemistry	4
History	2
Philosophy	1

	Applied Science.
Algebra	13
Analytical Geometry	12
Descriptive Geometry	9
Dynamics	13
Calculus	11
Advanced Calculus	1
English Comp.	16
Freehand Drawing and Lettering	12
Geometrical Drawing	12
Geometry	10
Mechanical Drawing	7
Mechanics of Machines	11
Physics I	10
Physics II	9
Surveying II	10

(A B)

There are thus forty-seven distinct courses, graduate and undergraduate in the University to total of five hundred and fifty-eight registrations, an average of rather less than 12 registrations per course, a number not so large as to preclude successful instruction. In this same connection it may be observed of the student body in its numerical relation to the teaching staff, that there are 129 students to 10 professors and lecturers, an average of 13 students per instructor, which is very little above the ideal ten student per instructor of the Carnegie Foundation Reports. Nothing probably could make for greater efficiency than the maintenance of the ratio in that immediate neighborhood.

(C) Students of the University of Alberta classified by Religious Affiliations.

Methodists	54
Presbyterians	40
Baptists	13
Anglicans	8
Church of Jesus Christ of Later Day Saints	5
Roman Catholic	2
Lutheran	1
Christian	1
Moravian	1
No affiliation given	3
No religious affiliation	1
	129

(D) Places represented in the Student Body.

(a) Alberta

Alix
Beaver Hill
Botrell
Broksley
Calgary
Cardston
Claresholm
Cochrane
Clover Bar
Crossfield
Dickson
Edmonton
Leavitt
Lethbridge
Macleod
Medicine Hat
Midnapore
Mound
Nanton
New Norway
Olds
Ponoka
Sion
Springbank
Strathcona
Taylorville
Vegreville
Wetaskiwin
Stetler

(b) There are also students on our lists giving home addresses at towns or cities in P.E.I., Quebec, Ontario, Manitoba, Saskatchewan, Great Britain and Ireland.

(E) Attendance.

It may not be amiss to point out that the University maintains strictly an attendance rule, requiring the presence of a student at not less than seven-eights of the lecturers in any course in order to be permitted to write upon the final examination in that course. Very rarely indeed in our history has it been necessary to exclude any student under this rule. Nor again must it be supposed that the students as a body take advantage of the rule to absent themselves from a course in any given term more than once or twice at most. The statistics in the Classical courses will be typical and instructive.

Total number of possible hours of student attendance	890
Total absences	26
Percentage of absences	3%
Percentage of possible legal absences	12½%

These statistics, which could be duplicated very closely in all our departments and perhaps bettered in some, go to show that we are dealing with a body of students to whom lectures are the serious business of life to be attended to with zeal and regularity.

It should be added that a very careful system of notification is carried on from the Registrar's office whereby no student can come near endangering his privilege of examination without having received ample and sufficient warning.

(F) Work.

It may not be out of place to state briefly some of the respects in which the handling of the work, in the University of Alberta is different than that generally prevailing in the Universities of Canada.

(1) The term work is divided for each year into two terms; there are thus final examinations in January and May. I continue to believe in the wisdom of thus dividing the burden of the year's work by a plan so inimical in its nature to any cramming process on an extended scale.

(2) The marks assigned in any subject for a given term are divided in the ration of 33 1/3% for term-work and 66 2/3% for final examinations. The term-work credits are determined, in the first and second years by two tests during each term, in the third and fourth years by a single mid-term test. Under this system it is well nigh impossible for a man to idle away his term and yet pass by a brillian final examination, while on the other hand the chances of failure for the steady and faithful student, who does his assignments day by day are materially reduced. The plan is heartily endorsed by the Faculty and a very large proportion of the student body.

(3) The rating in any subject is by classes as follows:

Class I 85% and over
Class II 65% and over to 85%
Class III 50% and over to 65%

while all students falling below 50% in a subject are accounted as having failed and must either make good by a supplemental examination in the following Autumn or repeat the course. The fears entertained in some quarters, at first that too high a standard was being set have, in my opinion proved groundless, I believe that the effort has simply been to stimulate effort all around, as it may safely be predicted of the average student that he will always make what he knowns he is required to make and therefore 50% just as well as 33 1/3% or 40%. It is not possible to presen exact statistics of the proportion of failures during the past years, but personal observation of class returns makes it possible for me to say that the percent of failures in classes never rises higher than 33 1/3% and more usually runs about 10% or 15%.

The ranking for Class 1, 85% and over is no doubt high, but the Faculty have desired Class 1 standing to signify a very special grade of work, and there is no doubt that it has come to be so interpreted among the students. That it is by no means impossible of attainment is shown, however, by the fact that in the first term of this year, which may be taken as an average term, there were awarded 52 Class 1's; 119 Class II's and 178 Class III's, in other words fifteen percent of the standings awarded were of the first rank.

(G) Graduating Class.

The year just closed has been marked by another event of great significance to us. On Convocation Day, May 14th, the first degrees in course were conferred by the Chancellor.

The graduating list was as follows:

Degree of B.A.

Robert H. Dobson
Albert James Law

Degree of B.Sc. in Arts

Robinson, Miss Decima Eveline

Degree of M.A.

Mrs. Jennie Stork Hill
George Frederick McNally

Degree of M.Sc. in Arts

Clarence Arthur Curtis
James Alexander Fife
Ethelbert Lincoln Hill

The first three students came to us, having done a great part of the work of the course at older Universities, Mr. Dobson, at Queens; Mr. Law, at McGill and Miss Robinson at London University, England. Those who proceeded to the M.A. and M.Sc. degrees had previously graduated from eastern Universities.

We will follow, I am sure with much interest, the careers of these students; they are the first fruits of our academic endeavors.

4. COMMITTEE ON STUDENT AFFAIRS

In order to foster a spirit of self-government among the students, the Senate on the recommendation of the Faculty, created a committee to be known as the "Committee on Student Affairs". This was done under the authority of section 41, subsection 18 of the University Act.

The purpose in creating this committee, to deal with matters affecting the students, is to secure cooperation between the student body and the administration.

The Constitution of the Committee is as follows:

The President of the University)
The Chancellor) ex-officio
The Chairman of the Board)

Two members to be elected from the Faculty of Arts & Science.

One member to be elected from each other Faculty.

Two members to be elected from the Senate (these not to Faculty representatives).

The President of the Student Body (by whatever name known).

The President of the Athletic Society.

The President of the Literary Society.

The Editor-in-Chief of the University Paper.

Three members to be elected from the Students' Council.

This committee was given the responsibility of dealing with:

(1) All matters referred to in Article 41, subsection 18 and 19 of the University Act.

(2) All other matters relating to students' interest not therein referred to.

Provided - That in the event of any decision of this committee being challenged by a non-student member, the decision, must to be valid, be ratified by a majority of the non-student members present.
Provided - Further that the right of appeal to the Senate against any such decision shall lie with the student members.

5. ATHLETICS

The absence of a proper University campus has up to the present time prevented the students from enjoying athletic activities on a satisfactory basis. However, football, hockey, basketball and other sports have already found a place by organized clubs in the University.

That the students of the University will stand for sound Athletics is shown by the following resolution passed by the Faculty in agreement with the student body.

This resolution was approved by the Senate and is therefore now a part of the constitution under which the student affairs are conducted.

Resolved

That the Faculty of Arts and Science recommend to the Senate the enactment of a disciplinary ruling to the effect that hereafter no persons except bona-fide students who are in attendance at the University, or at one of the group of organized affiliated colleges

carrying full work and whose scholastic record is certified as satisfactory by the Faculty of the University or by the respective colleges in which they are registered, shall be permitted to play on or be an officer of any athletic team representing the University of Alberta.

By bona-fide students shall be understood,

(a) students who are doing full undergraduate work in the University.

(b) In the affiliated colleges

(1) students who are matriculated, or
(2) students taking two full courses in the University.

6. AFFILIATED COLLEGES

During the year Alberta College, the Theological School and residence hall of the Methodist Church of Canada has been completed and opened to the reception of students.

This institution is a valuable adjunct to the University both because of the excellence of its academic work and of the facilities which it offord as a residence for students.

The Presbyterian General Assembly during the year also took steps to form a Theological School in connection with the University.

Dr. Dyde of Queens, who has been appointed Principal of the new institution, is a distinguished Professor of that old seat of learning.

I can confidently expect that the association of this College with our University scheme will be of great value to us academically.

7. EQUIPMENT

With regard to equipment for academic work a word may be said. Our aim has been to equip each department as it is organized in such a way, both with respect to library and separatus as to make it possible to bring the undergraduate work of that department up to the standard of the older universities. This has been quite easy with respect to departments requiring only library facilities, but not so easy with respect to departments requiring

laboratory apparatus. In these latter departments, we have confined our efforts to those branches of work for which we have modern equipment. The department of work thus organized in the University are, English, Classics, Modern Languages, History, Philosophy, Mathematics, Physics, Chemistry and the Department of Municipal and Civil Engineering. The Library which contains about 7,000 volumes has been especially selected to meet the requirements of these Departments.

The additional vote which the Board gave us at its last meeting, for the purchase of scientific equipment will, when we are working in the laboratories of our new building, place all these Departments on a thoroughly modern bases.

On the scientific side there is now need of immediate organiaztion and equipment of the Departments of Geology and Biology to put our undergraduate work on a sound healthy basis.

All of which is respectfully submitted.

President.

PART II

THE AUDITED FINANCIAL STATEMENT.

Edmonton, Alberta,
Nov.27th, 1911.

To The Chairman and Members of
The Board of Governors,
University of Alberta.

Gentlemen:

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Statement of Income and Expenditure on Current Revenue Account.

Balance Sheet as at June 30th, 1911.

Cash - The Cash and Bank Book Balances have been duly verified.

Library - The Library as last year has been taken at cost price. Owing to the fact that the Library is supplied with books at reasonable rates through the medium of the University Book-Store, and further, that generous donations of books have been made by friends, the value of the asset exceeds the actual cost and therefore, I have provided for no depreciation.

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Bookstore - The Bookstore asset represents the amount of money advanced by the University to this Department. At the last audit is showed a substantial surplus and it now represents a still larger asset (as has been verified by me) than the $839.32 herein mentioned. The idea is that the University simply expects the

Bookstore to stand responsible to it for the amount of money advanced.

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Travelling Expenses - This year these expenses have been places in a separate item and it represents the travelling expenses in connection with meetings of the Senate and Board of Governors.

Liabilities - In connection with the Liabilities all will probably be quite clear. The main item in Accounts Payable is $3183.49, Rent, Light, Fuel, and Water to the Strathcona School Board.

Revenue Deficit - You will notice that the Revenue Account shows a deficit of $7,158 for the year under audit. This results from the fact that the University year and the Government Year are not co-terminous, so that only a small amount of revenue for the year 1911 was received.

The vouchers and books have been found in good order and every assistance has been readily given for a full audit.

All of which is respectfully submitted.

Auditor.

UNIVERSITY OF ALBERTA

Cash Account for the Year ending June 30th, 1911.

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DISBURSEMENTS

On Capital Account

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Equipment	2,688.13	
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On Current Account

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UNIVERSITY OF ALBERTA

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Salaries		27,829.72	
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Summary			
Surplus on Revenue Acct. (1909-1910)		15,763.97	
Deficit 1910-11 as above		7,168.00	
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UNIVERSITY OF ALBERTA

Statement of Assets and Liabilities as at June 30th, 1911

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Certified to be a true and correct statement of the Cash, Revenue and Balance Sheet of the University of Alberta as shown by the books and vouchers, and, in my opinion, an accurate representation of its standing at June 30th, 1911.

Auditor.

27-11-11